

Word Usage Module

**English Grammar and Punctuation
per AP Stylebook**

Word Usage Module

Word Usage Exercise 1

- Do Page 3.

Word Usage - Lecture

- Fill in notes for pages 4 & 5.
- Do pages 6 & 7 with the lecture.
(Answers are within the slides.)

Word Usage Exercise 2

- Do Page 8.

Answer key begins on page 9.

WORD USAGE EXERCISE 1

This is an open-book practice exercise.

(Answers are in BPAS-W folder in Jones file.)

Circle the correct spelling of the word for the way it is used in the sentence.

1. No one would (accept, except) the reward.
2. (It's, Its) strictly a matter of choice.
3. Tom's appearance (affects, effects) other people's views of him.
4. The reward was divided (among, between) the 32 children.
5. The newspaper made an (allusion, illusion) to last year's fine holiday concerts.
6. Most young children like (plain, plane) hamburgers with no condiments.
7. In high school, our (principal, principle) was Mr. Clark.
8. My grandmother gave everyone helpful (advice, advise).
9. When the class members do their homework, it is very (quiet, quite).
10. The teacher told the new student to (set, sit) in a chair in the front row.

Correct all the word usage errors in the sentences.

11. I advice you not to run with scissors up the stairs.
12. If you save you're money, than you can buy a car.
13. Keep all the fruit accept the rotten ones.
14. The PX offers great savings everyday.
15. The boy acted to secretive to be trusted.
16. The new gymnasium is further away from the living quarters than the old gym.
17. The new luxury car is having problems with it's air-conditioning system.
18. There going to be late for class because there watches froze in the cold.
19. The sight were the plain crashed was to sad to behold.
20. They're idea of a good time was very different form our's.

WORD USAGE HINTS

Copy down the hints from the computer lecture **Word Usage** for the following similar words. Make your own short example sentences.

- It's
 - Its
-

- To
 - Too
 - Two
-

- Your
 - You're
-

- Then
 - Than
-

- Accept
 - Except
-

- They're
 - There
 - Their
-

- Affect
 - Effect
-

- Do
 - Due
-

- Farther
 - Further
-

- Principle
 - Principal
 - Principal
 - Principal
-

- Between
 - Among
-

Look up the following entries in the AP Stylebook for word usage hints. Make notes and examples in the spaces.

Altar
Alter

Aid
Aide

Fair
Fare

Flier
Flyer

Dependants
Dependents

Stationary
Stationery

WORD USAGE

Use this worksheet with the lecture: Word Usage. Do not correct a sentence until prompted to do so by the slide. Do not work ahead. Use the arrow keys on the keyboard so that the items are revealed properly.

1. The little sister wanted (to, too, two) go (to, too, two).
2. The chameleon is a man (whose, who's) a master of disguise.
3. Put the sugar in (there, their, they're).
4. Put (your, you're) name on the paper.
5. I know (whose, who's) purse is left in the room.
6. He is taller (than, then) the doctor.
7. The book that was (do, due, dew) fell in the (do, due, dew).
8. (Whose, Who's) on first?
9. Have you ever gone to (your, you're) reunion?
10. Mother Cat cannot (accept, except) the fact that all the kittens are gone (accept, except) the runt.
11. Sam's twin wanted to go (farther, further) in life.
12. I think (it's, its) time for us to leave the party.
13. The children will play (there, their, they're) game.
14. It is silly to exercise when (your, you're) full.
15. Do you know (whose, who's) in the shower?
16. Everyone is prepared to test (accept, except) George.
17. The (to, too, two) medicines combat the flu and suppress a person's appetite (to, too, two).
18. He loves her more (than, then) life itself.
19. (Dew, Do, Due) (to, too, two) lack of time, we can study no (farther, further).
20. The baby lost (it's, its) mother in the crowd.
21. The new pay scale (affects, effects) everyone.
22. Pam ordered the new carpet, (than, then) she wrote a check.
23. He is the one (whose, who's) car was painted red.
24. They looked in (there, their, they're) basement for the parchment (stationary, stationery).

25. We had to (pair, pare, pear) the (hole, whole) fruit before the skin would come (lose, loose).
26. The marriage (councilor, counselor) gave the couple sound (advice, advise).
27. The (principal, principle) (principal, principle) is to be truthful.
28. (Do, Due) not (accept, except) (to, too, two) many candies.
29. The (fir, fur) on the (hair, hare) was (to, two, too) (find, fine) (to, two, too) cut.
30. The (team, teem) of oxen stood (stationary, stationery) until it was given the command (to, too, two) (toe, tow, two) the wagon.
31. Joe was (formerly, formally) introduced to the (council, counsel) of judges.
32. The group had to earn (capital, capitol) for the trip to see the (capital, capitol) building in our nation's (capital, capitol).
33. Mary (convinced, persuaded) Rob that the plan would work, and she (convinced, persuaded) him to do all the work.
34. The car ran (good, well) even though it looked (bad, badly).
35. You (can, may) write a check in this line if you (can, may) prove your identity.
36. The huge stamp will (envelop, envelope) the (hole, whole) (envelop, envelope).
37. The child walked (as, like) a pirate when he acted (as if, like) his leg were broken.
38. The heavy snow (may be, maybe) (to, too, two) deep for school to start on time.
39. Military police arrived at the (scene, seen) of the accident before the city police.
40. The use of tobacco (alters, altars) one's senses of smell and taste.
41. The admiral's (aid, aide) made restaurant reservations for the commandant.
42. The (fare, fair) throbbed with the rhythm of the rides' music.
43. The (flier, flyer) said the open house would be held in February.
44. The soldier sent extra money home to his (dependants, dependents).
45. The trainers turned the eaglets (lose, loose) in the wild right on schedule.
46. The (morale, moral) of the corps was very low the night before the battle.
47. The waters of the (straight, strait) appeared to disappear in the distance.
48. To (allude, elude) her captors, the spy surprised the enemy with a vicious booby trap.
49. The absence of rain in the (dessert, desert) makes it a unique place.
50. The (massage, message) from the commander arrived in a (coarse, course) white (envelop, envelope).

WORD USAGE EXERCISE 2

Find all the words that are spelled incorrectly for the way they are used in the story. Use proper copy-editing symbols to change the words to the correct spelling.

It was just the right whether for a bank robbery. A dense fog sat over the town. It would effect the site of police in a high-speed chase. A robber would have just enough time to allude any police officer. The police department was aware of this, and it was given the order to stay alert. Write after the order was given, officers herd the First National Bank alarm go off.

The police officers left the station ready to teach the robbers a lessen. They were on the seen in minutes. The presents of the police scared the robbers. They began to run, and the officers were rite behind them. The patients and performance of the well-trained officers paid off. After an hour-long chase, the robbers quiet. The department was successful in it's mission to ride the streets of crime.

--Michael Darbouze

WORD USAGE EXERCISE 1

1. No one would (**accept**, except) the reward.
2. (**It's**, Its) strictly a matter of choice.
3. Tom's appearance (**affects**, effects) other people's views of him.
4. The reward was divided (**among**, between) the 32 children.
5. The newspaper made an (**allusion**, illusion) to last year's fine holiday concerts.
6. Most young children like (**plain**, plane) hamburgers with no condiments.
7. In high school, our (**principal**, principle) was Mr. Clark.
8. My grandmother gave everyone helpful (**advice**, advise).
9. When the class members do their homework, it is very (**quiet**, quite).
10. The teacher told the new student to (set, **sit**) in a chair in the front row.

Correct all the word usage errors in the sentences.

11. I **advise** you not to run with scissors up the stairs.
12. If you save **your** money, **then** you can buy a car.
13. Keep all the fruit **except** the rotten ones.
14. The PX offers great savings **every day**.
15. The boy acted **too** secretive to be trusted.
16. The new gymnasium is **farther** away from the living quarters than the old gym.
17. The new luxury car is having problems with **its** air-conditioning system.
18. **They're** going to be late for class because **their** watches froze in the cold.
19. The **site where** the **plane** crashed was **too** sad to behold.
20. **Their** idea of a good time was very different **from ours**.

Word Usage Exercise 2 Key

It was just the right **weather** for a bank robbery. A dense fog sat over the town. It would **affect** the **sight** of police in a high-speed chase. A robber would have just enough time to **elude** any police officer. The police department was aware of this, and it was given the order to stay alert. **Right** after the order was given, officers **heard** the First National Bank alarm go off.

The police left the station ready to teach the robbers a **lesson**. They were on the **scene** in minutes. The **presence** of the police scared the robbers. They began to run, and the officers were **right** behind them. The **patience** and performance of the well-trained officers paid off. After an hour-long chase, the robbers **quit**. The department was successful in **its** mission to **rid** the streets of crime.

Michael Darbouze